

Event Name: _____ Event Contact: _____

Contact Phone Number: _____

Pricing below does not include tax, facility technology fee, tax, or necessary setup and removal labor costs. All prices per event and are subject to change.

DISPLAYS	QTY	DAILY RATE	# OF DAYS	TOTAL
24" Desktop Monitor		\$150.00		
42" Flat-panel display with rolling stand		\$400.00		
60" Flat-panel display with rolling stand		\$500.00		
65" Flat-panel display with rolling stand		\$600.00		
70" Flat-panel display with rolling stand		\$750.00		

AUDIO VISUAL EQUIPMENT	QTY	DAILY RATE	# OF DAYS	TOTAL
Laptop Computer		\$250.00		
4000 Lumen Projector		\$500.00		
6' or 8' Tripod Screen		\$110.00		
Wireless Microphone (lavaliere or handheld)		\$195.00		
Four-channel mixer		\$70.00		
Powered speaker and stand		\$160.00		

INTERNET	QTY	DAILY RATE	# OF DAYS	TOTAL
Basic (email and web browsing) up to 4 MB/s		\$20.00 each		
Enhanced (fast-performance and file sharing) up to 6 MB/s		\$27.00 each		
Wired Internet Line		\$250.00		
Dedicated bandwidth, IPs, or VLANs		Inquire		

ELECTRICAL	QTY	DAILY RATE	# OF DAYS	TOTAL
Power package (extension cord & power strip)		\$35.00		
Dedicated 20amp circuit ea		\$200.00		
Higher than 20amps		Inquire		

TOTAL	
SPECIAL INSTRUCTIONS OR REQUESTS:	SUBTOTAL
	23% FACILITY TECHNOLOGY FEE
	8.375% NV SALES TAX
	INVOICE TOTAL

CONTACT INFORMATION
Address:
City:
State:
Zip:
Ordered by:
Phone:
Fax:

PAYMENT: The Hilton Lake Las Vegas Resort & Spa authorizes AVMS to deliver equipment and services related to the on-site audiovisual needs. AVMS requires payment in full at the time your order is placed. Payment includes but is not limited to equipment rental, facility technology fees and Nevada state tax.

CANCELLATIONS: Written cancellation of ordered equipment and services must be received 48 hours prior to delivery. Failure to do so will result in a 100% charge to your account.

RESPONSIBILITY: Customer is responsible for all loss and damage to equipment. All orders are subject to the Hilton Lake Las Vegas Resort & Spa's and AVMS' standard terms and conditions.

PAYMENT	RETURN FOR PROCESSING
<p>We will charge a labor fee for installation and removal of equipment and power - please send all completed exhibit orders to Roswell Myers at roswell.myers@avms.com. Once exhibit order has been received, we will send a work order with a safe and secure online portal address for payment.</p>	<p>Please send all orders to Roswell Myers: roswell.myers@avms.com</p>
<p>Signature: _____</p>	

DELIVERY INFORMATION	Date & Time:
Location:	Pickup:
Room #:	Booth#: